



# Department of Human Resources & Civil Service

## Job Announcement

### Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:** NURSING ASSISTANT TRAINEE

**SALARY:** \$33,289 - \$40,548 annually

**LOCATION:** Monroe Community Hospital

**JOB SUMMARY:**

This is a trainee position at Monroe Community Hospital. Trainees participate in a short-term training program where they learn the skills necessary to transition to a Certified Nursing Assistant. Trainees begin their training in a classroom setting and progress into clinical practice. Upon completion of the training program, and state and local testing, trainees may work under supervision for an additional two (2) to three (3) weeks pending receipt of testing results and formal certification. Promotion to Certified Nursing Assistant takes place upon successful completion of the training and receipt of New York State certification as a Nursing Assistant. Employees who do not successfully complete the training period and receive New York State certification as a Nursing Assistant within six (6) months of hire, will be removed from the position. The employee reports directly to and works under the direct supervision of clinical and nursing staff. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma.

**SPECIAL REQUIREMENTS:**

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

For more information visit: [CNA Training Program | MCH \(monroehosp.org\)](http://www.monroecounty.gov/hr-choosemonroe)

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COMMUNITY HOSPITAL  
ATTENTION: PERSONNEL  
435 EAST HENRIETTA ROAD  
ROCHESTER, NY 14620

**Posting Date:** February 22, 2024

**Posting Deadline:** Until filled